



JULY

Monthly Newsletter

DEADLINES AT A GLANCE

- **June 30:** Club Charter Due (Deadline)
- **July 1:** State 4-H Record Books Open
- **July 1:** State 4-H Horse Show (Deadline)
- **July 4:** District Office Closed
- **July 5:** District 12 Record Books (Deadline)
- **July 7-12:** Texas 4-H State Games (Baird, TX)
- **July 8:** D12 Record Book Judging Begins
- **July 8:** Officer Retreat Registration (Deadline)
- **July 12:** Volunteer Virtual Office Hours
- **July 12:** Pre-Horse Show Meeting
- **July 14-17:** Texas 4-H Congress (Austin, TX)
- **July 16:** D12 Record Book Judging (Deadline)
- **July 16-20:** Texas 4-H State Games (San Antonio, TX)
- **July 21-27:** Texas 4-H State Horse Show (Bryan, TX)
- **July 22-26:** Texas 4-H Officer Retreat (Corpus Christi)
- **July 26:** Shooting Sports Coach's Training Meeting
- **July 26-28:** District 12 Officer Retreat (Rio Hondo, TX)
- **July 30-Aug 1:** AgriLife State Conference (College Station, TX)



DECLINED PAYMENTS

Have you been looking for tips on how to help families pay their events?

Check out: [HERE](#)

FOR MORE UPDATES:

(Follow)





4-H ONLINE TIPS AND TRICKS

NEW! TIPS TO HELP YOU ON 4-H ONLINE!

As we are entering the time for families to register for events on 4-H Online. I wanted to provide resources for tips and tricks on registrations when payments are declined, 4-H Online “stops working,” updating profiles and more! **Please note, if a family has an outstanding bill on 4-H Online, they will not be eligible to participate in District 12 4-H events.**

If you are still needing help outside of the templates, please send me an email (grace.marshall@ag.tamu.edu) with the family name, member first and last name, member number and issue at hand.

Resource - Family Password Reset (please double check they're using the family email as the username)

Resource - Credit Card Screening Issues

Resource - Declined Credit Card to a Check

Resource - Resubmitting Payment after Declined

Resource - Invoice Multi-Steps



DISTRICT 12 4-H RECORD BOOK

JULY 5 (4-H ONLINE)

This is your reminder that District 12 4-H Record Books are due on 4-H Online on July 5th! County Offices need to approve their registrations by July 8th!

July 9th will begin Record Book judging for County Extension Agents as assigned! July 16th is the final day to judge your assigned Record Book category.

An email will be sent with information on how to judge your category along with links on where to go. We will be following the same process as we have in the past with WordPress.

Please contact the District Office if you have any questions!



THE SKY IS THE LIMIT

As District 12 4-H begins planning the 2024 - 2025 4-H year, I wanted input from you on the program. This is your opportunity to dream BIG!

Some questions to think about:

- What are improvements that can be made to the District 12 4-H contests?
- What are new contests that can be implemented?
- What project areas have grown in your County that you would like to see on a District level?

If you have suggestions, complete the form: [HERE](#)

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TEXAS 4-H CLUB CHARTERING

DUE JUNE 30, 2024

The 2024-2025 chartering process for existing clubs/groups as well as guidelines for the establishment of new 4-H clubs in Texas 4-H and under the Texas 4-H, Inc. organization is officially open. Attached to this email will include all 2024-2025 chartering information. These documents and other resources are available online at <https://texas4-h.tamu.edu/management/>.

Items to note include:

- Texas 4-H Chartering Instructions – Please note the timeline and important deadlines!
- 2024-2025 Charter Agreement --Please note the changes to the Charter Agreement for 2024-2025! As before, signatures are required, but the document must also be initialed where indicated.
- Sample Bylaws: The sample bylaws are developed to serve as a guide for clubs/groups to use in bylaw development and/or revision. Chartered clubs/groups have flexibility with their bylaws; however, the items in bold in the sample set are required to be in all bylaws. Club/group bylaws should not conflict with the Texas 4-H Rules and Guidelines and/or the newly revised Charter Agreement.
- 2023-2024 Financial Review Form: Bank statements uploaded as part of the chartering packet should not include copies of canceled checks and/or deposit slips. This is for the security of the club/group account(s). Please note that a checkbox has been added to the financial review form indicating that the Extension Agent certifies that all signers on the bank account are currently enrolled 4-H adult volunteer leaders. Also, please note that the name on a 4-H club's bank account should match the name of the 4-H club/group as well as the name on the EIN assignment letter. In order to avoid the application being sent back for corrections, please ensure that the financial review form is completed in its entirety.
- Charter Application Worksheet for Club/Group Managers to complete and use to fill out information in 4HOnline - This form is simply a worksheet and should not be uploaded as part of the chartering process.
- Disbandment Form – Included for any club that will be disbanding. Upon closure of the club, please provide the completed form to the Texas 4-H Office.

Below are highlights for the 2024-2025 Chartering Process:

- All 4-H clubs/groups should aim to be chartered by February 29, 2024, for the 2024-2025 4-H year. This ensures that all community 4-H clubs will be active for at least six months in order to provide a quality 4-H experience. For SPIN clubs or other special situations related to the formation of a club/group after February 29th, a request for late submission can be made to the Texas 4-H Office.
- 4-H Clubs/Groups which are not going to be active for the 2024-2025 4-H year due to lack of leadership or membership but would like to retain their EIN are required to charter and request an "INACTIVE" status. This will allow the club/group to remain under Texas 4-H Inc. for one 4-H year. If the club does not become active after one year of inactive status, the club will be removed permanently from the IRS list for Texas 4-H Inc.

4HOnline enrollment will open on August 15th for the 2024-2025 4-H year. Youth and adults can only enroll in chartered/approved 4-H clubs. If you have any questions, please feel free to contact your District 4-H Specialist or @Taylor LeTourneau at the Texas 4-H Office.

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DISTRICT 12 OFFICER'S

RETREAT IN RIO HONDO, TX

District 12 4-H Officers are meeting in Rio Hondo July 26-July 28th. This time is used for the District 12 Officers doing team building and communication exercises to prepare for the year!

Registration is now open for officers only to register until July 8th. If you have a District 12 Officer, please have them register as soon as possible!



GOLD STAR

REQUEST GOLDSTAR AWARDS

County Extension Agents can request 4-H Gold Star certificates and pins from the District office for you to present at your awards banquet! Go to the CEA Resources and click on 4-H Gold Star! All information of awards, requests and applications can be found on the website!

Please visit the District 12 website for updates and reminders of what your quota is and how to apply! [Click HERE!](#)



DISTRICT 12 4-H SCANTRON MACHINE

CHECKOUT THE MACHINE TODAY!

District 12 4-H NOW has a Scantron Machine! You can use the scantron machine for any invitational or County contest that you may have. Trainings can also be done by reaching out to Grace Marshall. It is available for checkout to use in your own County! Fill out the application to check it out: [HERE](#)



GROUP ENROLLMENT

DEADLINE IS SEPT 15

When entering data into group enrollment, you will see 4-H Online has several drop-down options to pick from. The program is now transitioning to 2 specific options for group enrollment. These are 4-H Special Interest or 4-H School Enrichment. Do not select any of the other options.

How to decide which one to choose: anything that is coordinated through the school system (regardless of location) will be entered of 4-H School Enrichment. All other group enrollment will be entered under 4-H Special Interest.

UPCOMING

- **August 5-8:** TAE4-HYDP Conference
- **August 12-16:** State Record Book Judging
- **August 15:** 4-H Registration Opens
- **August 15:** Shooting Sports Coach's Training Opens
- **Sept 1:** Start of the 4-H YEAR!