



# MAY

Monthly Newsletter

## DEADLINES AT A GLANCE

- **April 30:** D11 & D12 Horse Show
- **May 1:** Round-Up Registration (Opens)
- **May 1:** Texas 4-H Invitational Storyboard (Opens)
- **May 6:** Leadership Lab (Opens)
- **May 10:** District 12 Council Officer (Deadline)
- **May 11:** BucDays
- **May 13:** Texas 4-H Round-Up (Deadline)
- **May 15:** Horse Show Registration (Deadline)
- **May 15:** Texas 4-H Invitational Storyboard (Deadline)
- **May 15:** Texas 4-H Outdoor Challenge (Deadline)
- **May 25:** District 12 Officer Interviews
- **May 29-30:** District 11 & 12 Horse Show
- **May 31:** Election Convention (Deadline)
- **May 31:** Leadership Lab (Deadline)
- **June 3-6:** Texas 4-H Round-Up



## DECLINED PAYMENTS

Have you been looking for tips on how to help families pay their events?

Check out: [HERE](#)

## FOR MORE UPDATES:

(Follow)





## 4-H ONLINE TIPS AND TRICKS

### **NEW! TIPS TO HELP YOU ON 4-H ONLINE!**

As we are entering the time for families to register for events on 4-H Online. I wanted to provide resources for tips and tricks on registrations when payments are declined, 4-H Online “stops working,” updating profiles and more! **Please note, if a family has an outstanding bill on 4-H Online, they will not be eligible to participate in District 12 4-H events.**

If you are still needing help outside of the templates, please send me an email (grace.marshall@ag.tamu.edu) with the family name, member first and last name, member number and issue at hand.

Resource - Family Password Reset (please double check they're using the family email as the username)

Resource - Credit Card Screening Issues

Resource - Declined Credit Card to a Check

Resource - Resubmitting Payment after Declined

Resource - Invoice Multi-Steps



## TEXAS 4-H ROUND-UP

**JUNE 3 - JUNE 6 (COLLEGE STATION)**

Are you ready for Texas 4-H Round-Up? Registration opens May 1 through May 13! Please make sure your 4-H members register TODAY!! You do not want to miss the deadline!

New for Round-Up! If you have a balance or declined payment, you will be required to pay your balance before receiving your Texas 4-H Round-Up credentials.

Room Blocks: [HERE](#)

Along with room blocks, a tentative schedule has been released for Round-up that includes contests and educational workshops! You can find that information: [HERE](#)

Round-Up FQA Video: [HERE](#)



## THE SKY IS THE LIMIT

As District 12 4-H begins planning the 2024 - 2025 4-H year, I wanted input from you on the program. This is your opportunity to dream BIG!

Some questions to think about:

- What are improvements that can be made to the District 12 4-H contests?
- What are new contests that can be implemented?
- What project areas have grown in your County that you would like to see on a District level?

If you have suggestions, complete the form: [HERE](#)

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# TEXAS 4-H CLUB CHARTERING

## **DUE JUNE 30, 2024**

The 2024-2025 chartering process for existing clubs/groups as well as guidelines for the establishment of new 4-H clubs in Texas 4-H and under the Texas 4-H, Inc. organization is officially open. Attached to this email will include all 2024-2025 chartering information. These documents and other resources are available online at <https://texas4-h.tamu.edu/management/>.

### **Items to note include:**

- Texas 4-H Chartering Instructions – Please note the timeline and important deadlines!
- 2024-2025 Charter Agreement --Please note the changes to the Charter Agreement for 2024-2025! As before, signatures are required, but the document must also be initialed where indicated.
- Sample Bylaws: The sample bylaws are developed to serve as a guide for clubs/groups to use in bylaw development and/or revision. Chartered clubs/groups have flexibility with their bylaws; however, the items in bold in the sample set are required to be in all bylaws. Club/group bylaws should not conflict with the Texas 4-H Rules and Guidelines and/or the newly revised Charter Agreement.
- 2023-2024 Financial Review Form: Bank statements uploaded as part of the chartering packet should not include copies of canceled checks and/or deposit slips. This is for the security of the club/group account(s). Please note that a checkbox has been added to the financial review form indicating that the Extension Agent certifies that all signers on the bank account are currently enrolled 4-H adult volunteer leaders. Also, please note that the name on a 4-H club's bank account should match the name of the 4-H club/group as well as the name on the EIN assignment letter. In order to avoid the application being sent back for corrections, please ensure that the financial review form is completed in its entirety.
- Charter Application Worksheet for Club/Group Managers to complete and use to fill out information in 4HOnline - This form is simply a worksheet and should not be uploaded as part of the chartering process.
- Disbandment Form – Included for any club that will be disbanding. Upon closure of the club, please provide the completed form to the Texas 4-H Office.

### **Below are highlights for the 2024-2025 Chartering Process:**

- All 4-H clubs/groups should aim to be chartered by February 29, 2024, for the 2024-2025 4-H year. This ensures that all community 4-H clubs will be active for at least six months in order to provide a quality 4-H experience. For SPIN clubs or other special situations related to the formation of a club/group after February 29th, a request for late submission can be made to the Texas 4-H Office.
- 4-H Clubs/Groups which are not going to be active for the 2024-2025 4-H year due to lack of leadership or membership but would like to retain their EIN are required to charter and request an "INACTIVE" status. This will allow the club/group to remain under Texas 4-H Inc. for one 4-H year. If the club does not become active after one year of inactive status, the club will be removed permanently from the IRS list for Texas 4-H Inc.

4HOnline enrollment will open on August 15th for the 2024-2025 4-H year. Youth and adults can only enroll in chartered/approved 4-H clubs. If you have any questions, please feel free to contact your District 4-H Specialist or @Taylor LeTourneau at the Texas 4-H Office.

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## **DISTRICT 12 COMMUNITY SERVICE**

### **DOG TREATS**

Texas 4-H has requested we help with a community service drive for Texas 4-H Round-Up! We are collecting dog treats for our District! Please help assist in the process of collecting those items at your County office.

At any of the District 12 events or contests, your County items can be dropped off with the District 12 4-H Specialist to deliver them to Round-Up! All products will be going to animal shelters around the Bryan-College Station Area! If you have any questions please let me know!



## **HORSE SHOW**

### **REGISTRATION DUE MAY 15**

Horse Show information is here! The Horse Show will be May 29 - 30 at the Brackenridge Main Event Center in Edna, TX! The registration is open now and will close on May 15! There will be a late registration period from May 16 through 20, 2024!

Please visit the District 11 website for updates and reminders of what is allowed and not allowed for this year! [Click Here for the website!](#)



## **DISTRICT 12 4-H SCANTRON MACHINE**

### **CHECKOUT THE MACHINE TODAY!**

District 12 4-H NOW has a Scantron Machine! You can use the scantron machine for any invitational or County contest that you may have. Trainings can also be done by reaching out to Grace Marshall. It is available for checkout to use in your own County! Fill out the application to check it out: [HERE](#)



## **GROUP ENROLLMENT**

### **START ENTERING NUMBERS TODAY**

When entering data into group enrollment, you will see 4-H Online has several drop-down options to pick from. The program is now transitioning to 2 specific options for group enrollment. These are 4-H Special Interest or 4-H School Enrichment. Do not select any of the other options.

How to decide which one to choose: anything that is coordinated through the school system (regardless of location) will be entered of 4-H School Enrichment. All other group enrollment will be entered under 4-H Special Interest.



# DISTRICT 12 4-H COUNCIL OFFICER

## APPLICATIONS ARE OPEN NOW!

A meeting was held November 11, 2023 and District Council and 4-H voting delegates passed the following new items:

### Election Scoring Process:

- A. 10% of the score will be determined from the application received through 4-H Online. Applications will be reviewed and scored by impartial judges from outside of the district.
- B. 20% of the score will be determined from the interview.
- C. 70% of the score will be determined from the popular vote casted by voting delegates.

The Voting Body will appoint an applicant from the officer candidates into vacant positions through a ballot. This will be determined on the day of Election Convention. Officers cannot hold more than one position.

The interview date will be May 25, 2024 via TEAMS! Please advise your candidates that you have running!

## UPCOMING

- **June 3-6:** Texas 4-H Round-Up
- **June 11-14:** District 12 4-H Leadership Labs
- **June 14:** Election Convention